



SCHOOL BOARD MEETING MINUTES November 8, 2022 Regular Meeting

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Community Room and live streamed via YouTube. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone and asked Jenifer Erb to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:30 p.m.

Roll Call:

Present in the WHS Community Room: Stephen Johnson, Dale Feldt, Steve Klismet, Patrick Phair, Betty Manion, and Ron Brooks.

Excused: Molly McDonald.

Also Present:

Present in the WHS Community Room: Ron Saari, Sandy Lucas, Carl Hayek, Mark Flaten, Steve Thomaschefskey, Laurie Schmidt, Michael Werbowsky, Jenifer Erb, John Meyer, John Erspamer, Carrie Naparalla, Carol Beyer-Makuski, Rylie Nusz, James Card of the *Waupaca County Post*, and Waupaca Area Public Library Director Eric Bailey.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Patrick Phair to approve the agenda as presented. The motion carried unanimously on a voice vote.

Public Comment:

None.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Consent Agenda:

A motion was made by Betty Manion and seconded by Patrick Phair to approve the items of the consent agenda as presented. In response to Board member Phair's inquiry regarding the makeup of the new CEC Student Council activity, CEC Principal Carrie Naparalla advised that it consists of 3rd -8th graders and has actually been in existence for a few years so we are just finalizing it now.

Approval of Minutes:

October 11, 2022, Regular Board Meeting
October 17, 2022, Policy Committee Meeting
October 26, 2022, Expulsion Hearing
October 27, 2022, Budget Hearing

Financial Reports:

Accounts Payable Approval: \$2,704,618.54, and Building Fund Payable: \$0
Cash Receipts: \$176,006.12

Retirements – End of 2022-2023 School Year:

Christine Jaenke – CEC/WLC Library Media Specialist
John Ryder – WHS Special Education Teacher

Resignations:

Elizabeth Guyant – WHS Ed. Asst.-Spec. Ed.
Emily Barnett – WLC Ed. Asst.-Spec. Ed.
Theresa Kettlewell – WHS Custodian
Georgiana Schamber – WLC Custodian
MaryKay Burr – WHS Food Service Class 3A
Wendy DeGodt – WHS Food Service Class 3A

Hires – 2022-2023 School Year:

Shelly Burkett – WLC Food Service Class 3A
Krystal Rosenthal – WHS Ed. Asst.-Spec. Ed.
Ashley Johnson – WHS Ed. Asst.-Spec. Ed.
Jordan Dempsey – WHS Custodian

Transfers/Changes – 2022-2023 School Year:

Rhonda Gaertner – WHS Food Service Class 3B to WHS Food Service Class 3A

Extra Curricular Coaches and Advisors – 2022-2023 School Year:

Destination Imagination Advisors:

Erin Eller – Elementary
Jamie Trzebiatowski – Elementary
Autumn Beese – Elementary
Annette Shock – Elementary
Andrea Hansen – Middle School
Terra Morris – Middle School

WHS Coaching Positions:

Paul Frank – Asst. Wrestling
Randi Lenzing – JV Girls Basketball
Mitchell Trzebiatowski – Asst. Boys Hockey

WMS Coaching Positions:

Kyle Hamm - Wrestling

New Activity Proposal – CEC Student Council

The motion carried unanimously on a roll call vote.

Communications:

Mr. Saari advised that next week is American Education Week.

District Administrator's Report:

Mr. Saari advised of three grants the District recently received – two from the Wisconsin Department of Justice benefitting school safety, and the third to support and enhance our relocation campaign with the Waupaca Area Chamber Foundation. The COPS grant will go toward previously budgeted items to cover additional safety pieces needed which are not part of the safety referendum. The Critical Incident Mapping increases communication effectiveness of first responders.

Mr. Saari advised that the District is in the initial stages of creating a career pathway in education – growing our own future educators. This will support students who are interested in becoming educators and will also focus on retaining staff.

Mr. Saari advised that this is the last year of the five year grant with CEC, Inc., so suggested that the Board meet with Administration to discuss, possibly on November 29th at 5:30 p.m.

Mr. Saari advised that the Growth Team's meeting with the Wisconsin Veterans Home at King has been rescheduled. This meeting is being held to inquire of their interest in helping to attract new residents to our area.

Mr. Saari provided an update relating to the Rotary Peace Committee which was established to work together with community partners to promote respectful dialogue and build relationships, model and teach civil conversation, and promote respect. The Committee has been working with representatives from Braver Angels out of Minnesota.

Finally, Mr. Saari shared updates from the Grant Writer.

Monitoring:

Summer School Report:

Waupaca Learning Center/Summer School Principal John Erspamer presented the 2021-2022 Summer School Report which provided information pertaining to student participation (3-year-olds through high school) in enrichment and credit recovery courses. Of importance is that a total of 66 FTEs were earned. Overall, summer school was very well attended.

Administration:

Eric Bailey, Library Director at the Waupaca Area Public Library:

Mr. Eric Bailey introduced himself as the new Waupaca Area Public Library Director effective August 1st. He is a 1998 graduate of the School District of Waupaca, and appreciates the warm welcome he and his family has received. His goal is to work closely with the District Administrator and the School Board to improve resources available to the community, and asked that they keep in mind that the library is an interested partner in education.

Review of Professional Development Stipend Guidelines:

Director of Teaching and Learning Mark Flaten advised that this is an annual review of the variety of professional development opportunities provided to our staff over the summer at higher rates of pay, and shared the participation data and dollars invested in our staff members. He added that although we may not be able to offer as many opportunities every year, we need to continue to provide appropriate professional development and growth opportunities for our staff. Therefore, the Core Administrative Team would like the rates as set out in the Professional Development Stipend Guidelines to continue.

A motion was made by Dale Feldt and seconded by Steve Klismet to continue with the professional development rates as outlined in the Professional Development Stipend Guidelines as presented. The motion carried unanimously on a roll call vote.

Annual Charter School Authorizer Report:

Director of Business Services Carl Hayek presented the annual Charter School Authorizer Report, which consists of the academic and financial performance of the Chain Exploration Center (CEC) Charter School. Mr. Flaten shared the academic information and Business Services Assistant/ Accountant Carol Beyer-Makuski shared the financial information. She advised that this report was provided to CEC President Megan Sanders, Board Liaison Betty Manion, and SDW Board of Education Finance Chair Dale Feldt prior to tonight's meeting.

Ms. Beyer-Makuski noted that the authorizer operating costs only pertain to District Board expenses solely for the purpose of the CEC. She advised that the authorizer services and costs include all expenses paid for the CEC by the District in order to run the Charter School, noting that some of these items were determined by taking a percentage of the District's overall total costs based on enrollment. Ms. Beyer-Makuski added that the CEC's individual audit is included in the District-wide audit.

Board Reports:

Student Representative Report:

Student Representative Rylie Nusz advised of a lot of fun activities that have occurred recently, such as homecoming, the musical, fall sports, and the National FFA Convention. She noted that student involvement in these activities was great. She also advised that the pre-ACT test scores were handed out and the students received information on how to improve. She is excited that the Madrigal season is beginning soon with the Madrigal dinner scheduled for December 10 and 11.

School Visits or Other Board Reports:

Board member Dale Feldt gave a shout out to the volunteers who participated in the downtown Halloween trail. Board members Patrick Phair and Betty Manion visited WMS and noticed the positive energy in the building. Board member Steve Klismet added he has heard good things about WMS as well. Ms. Manion also advised that she attended the musical and is proud of being an advocate for it. Board member Ron Brooks had lunch with his granddaughter at the WLC and met her teacher.

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

- November 10, 2022 at 2pm or November 15, 2022 at 8am – Election Canvass
- November 10, 2022 – Expulsion Hearing – 4:00 p.m.
- November 29, 2022 – Board Retreat – 5:30 p.m.
- December 13, 2022 – Regular Board Meeting – 5:30 p.m.

Notice of Spring Elections:

Mr. Saari advised that this is an annual notice of the School Board offices up for election in the spring. Although some revisions to the notice were made per previous suggestions, Board members Phair and Manion asked that additional revisions be made. Board President Stephen Johnson advised that these may be legal terms so we may need to check with legal, but will take them on an advisory basis.

Policy Committee:

Committee Chairperson Ron Brooks advised that the Policy Committee met on October 17, 2022, and had some concerns regarding Policies 2240 and 4162, so asked that the language be revised. The Committee recommended that the following policies (with the revisions made) be approved and adopted by the full Board.

Recommendation to Delete NEOLA Policy 0144.2 Board Member Ethics:

A motion was made by Ron Brooks, per Committee recommendation, to delete NEOLA Policy 0144.2 Board Member ethics as presented. The motion carried unanimously on a roll call vote.

Recommendation to Approve and Adopt the Following New NEOLA Policies:

- Policy 1211 Whistleblower Protection
- Policy 1421 Criminal History Record Check and Employee Self-Reporting Requirements
- Policy 2370 Educational Options Provided by the District
- Policy 5500.01 Conduct in Virtual Classroom

A motion was made by Ron Brooks, per Committee recommendation, to approve and adopt the four new NEOLA policies listed above as presented. The motion carried unanimously on a roll call vote.

Recommendation to Approve the Following Updated/Revised NEOLA Policies:

- Policy 0142.1 Electoral Process
- Policy 0145 Board Member Anti-Harassment
- Policy 0165.1 Notice of Regular Meetings
- Policy 0172 Legal Counsel
- Policy 1130 Ethics and Conflict of Interest
- Policy 1210 Board-District Administrator Relationship
- Policy 2240 Controversial Issues in the Classroom (*revised*)
- Policy 2260.02 Services for Bilingual Students/English Learners (*revised*)
- Policy 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities
- Policy 2416 Student Privacy and Parental Access to Information
- Policy 2460.03 Independent Educational Evaluation (IEE)
- Policy 2700.01 School Performance and Accountability Reports
- Policy 3121 Criminal History Record Check
- Policy 3122.01 Drug-Free Workplace
- Policy 3216 Staff Dress and Grooming
- Policy 3230 Ethics and Conflict of Interest
- Policy 4120 Employment of Support Staff
- Policy 4121 Criminal History Record Check and Employee Self-Reporting Requirement
- Policy 4122.01 Drug-Free Workplace
- Policy 4162 Controlled Substance and Alcohol Policy for Employees that Transport Students (*revised*)
- Policy 4216 Support Staff Dress and Grooming
- Policy 4230 Ethics and Conflict of Interest
- Policy 5113 Open Enrollment Program (Inter-District)
- Policy 5340 Student Accidents/Illness/Concussion & Sudden Cardiac Arrest
- Policy 5512 Use of Tobacco and Nicotine by Students
- Policy 5517.01 Bullying
- Policy 5520 Disorderly Conduct
- Policy 6152 Student Fees
- Policy 7450 Property Inventory
- Policy 8146 Notification of Educational Options
- Policy 8500 Food Services
- Policy 9130 Public Requests, Suggestions, or Complaints
- Policy 9500 Relations with Educational Institutions and Organizations

A motion was made by Ron Brooks, per Committee recommendation, to approve the updated/revised NEOLA policies listed above as presented. The motion carried unanimously on a roll call vote.

Adjournment:

A motion was made by Dale Feldt and seconded by Steve Klismet to adjourn the meeting at 6:30 p.m.
The motion carried unanimously on a voice vote.

_____ Date _____
Stephen Johnson, President
Board of Education

_____ Date _____
Elizabeth Manion, Clerk
Board of Education